

Constitution Part 3, Officer Scheme of Delegation – Transfer of Functions

All references to delegations to be taken “in consultation with” have been transferred as follows:

- “in consultation with the Director of Human Resources ”, transferred to “in consultation with the Assistant Director of Human Resources and Organisational Development”
- “in consultation with the Director of Finance”, transferred to “in consultation with the Assistant Director of Finance”
- “in consultation with the Director of Law and Governance”, transferred to “in consultation with the Assistant Director – Law, Governance & Democratic Services”
- “in consultation with the Assistant Director Housing and Social Care Commissioning”, transferred to “in consultation with the Assistant Director Housing / Assistant Director Wellbeing (from 1 June)”
- “in consultation with the Assistant Director Property, Investment and Contract Management”, transferred to “in consultation with the Director of Property, Investment & Facilities”

Delegation	Previously delegated to	Transferred to
All delegations	Corporate Director Place and Growth	Assistant Director Planning and Development
All delegations	Director of Finance	Assistant Director of Finance
All delegations excluding those in relation to land charges	Director of Law and Governance	Assistant Director – Customer Focus
Delegations in relation to land charges	Director of Law and Governance	Assistant Director Customer Focus
All delegations	Director of Human Resources	Assistant Director Human Resources and Organisational Development
All delegations in relation to Planning, Conservation, Building Control, Highways and the following listed under “Other” <ul style="list-style-type: none"> • To sign Completion Certificates and Occupation Certificates • To issue community protection notices 	Assistant Director Planning and Economy	Assistant Director Planning and Development

Appendix 3

<ul style="list-style-type: none"> • To agree statements of common ground that may be necessary with developers and statutory bodies as part of the 'development consent' process • To arrange planning site visits as required in consultation with the Chairman of Planning Committee. 		
<p>The following delegations listed under "Other"</p> <ul style="list-style-type: none"> • To exercise the Council's powers to take steps to encourage visitors to the area in support of the local economy including the provision of tourist information where appropriate. • To provide business and employment services, including apprenticeships, job clubs and business advice. • To serve notices seeking possession of residential Council tenancies (of any tenure) in consultation with the Assistant Director Housing (Assistant Director of Wellbeing from 1 June) • To acquire and manage properties for the purpose of residential housing accommodation subject to the Director of Property, Investment & Facilities Management, Assistant Director of Wellbeing & Community being satisfied as to the consideration payable for such acquisition 	<p>Assistant Director Planning and Economy</p>	<p>Assistant Director Growth and Economy</p>

Appendix 3

All delegations	Assistant Director Social Care Commissioning and Housing	Assistant Director Housing; Assistant Director Wellbeing from 1 June 2022
All delegations	Assistant Director Property, Investment and Contract Management	Director of Property, Investment & Facilities

Proper Officers and Authorised Officer Appointments

Proper Officer and Authorised Officer Appointments have been transferred as set out below. Unless specified, the transfer is for all Proper Officer / Authorised Officer Appointments:

Legislation Act & Section	From	To
All	Assistant Director Social Care Commissioning and Housing	Assistant Director Housing; Assistant Director Wellbeing from 1 June 2022
All, excluding Local Land Charges Act 1975 S.9	Director of Law and Governance	Assistant Director – Customer Focus
All excluding Local Government Act 1972 S.204	Assistant Director Planning and Economy	Assistant Director Planning and Development
Local Government Act 1972 S.204	Assistant Director Planning and Economy	Assistant Director Regulatory Services
Local Land Charges Act 1975 S.9	Director of Law and Governance	Assistant Director - Customer Focus
All	Director of Human Resources	Assistant Director Human Resources and Organisational Development
All	Assistant Director Property, Investment and Contract Management	Director of Property, Investment & Facilities
All	Assistant Director Communities	Assistant Director Regulatory Services